

**PTO General Meeting - 10/17/2019**

**8 Executive Board Members in Attendance:**

Presidents: Stephanie and Idesha

VPs of Fundraising: Tracey

VP of Outreach: Brianna

Recording Secretary: Chris

Communications Secretary: Krystina

Treasurer: Angela

Middle School Liaison: Malaika

# 6:08 PM: Call to order

# 6:09: Minutes from September meeting approved

# 6:10: Vote for incoming PTO President, Idesha Frazier

* Introduction by outgoing President Stephanie Kearns
* Request for additional applicants for the position; none came forward
* ***Proposal***: Idesha Frazier as the new PTO President.
* ***Decision***: Approved!

# 6:11: Introduction speech, Idesha Frazier

# 6:13: SLT Elections (Tina Gupta)

* Two (2) seats are currently available on the SLT.
* Brief summary of SLT roles, structure and responsibilities.
* Request for additional applicants.
* Presentations by candidates Rachel Wren, Tamra Dixon and Jayne Cooper
* Paper ballots submitted with order of preference for each of three candidates.
* ***Congratulations***: Tamra Dixon and Jayne Cooper!

# 6:24: Afterschool partnership with Piano School of NYC (Stephanie)

* The vendor is currently assessing interest levels at the school. They require three (3) students to commit to each discipline (piano and guitar) to initiative paperwork.
* One parent volunteer will be needed for each discipline.
* If there is sufficient interest, the program will be one day per week for students in Pre-K – 5th grade.

# 6:29: Finance review (Angela)

* Review income statement
* We are approaching our Fall Appeal goal of $10k.
* Received a $30k anonymous donation!

# 6:34: Fundraising (Tracey)

* We have raised $8,600 of $10k goal with the Fall Appeal to date.
* September happy hour raised $1,300.
* We are happy with the current returns, but the goal remains 100% family participation, irrespective of individual donation amounts.
* Movie Night partners – explanation of form and process for sponsoring a night
* Teacher wish lists
  + Individual lists for teachers are available on Smile Amazon.
  + Amazon will ship directly to the school and PTO will ensure delivery.
* Save the Date:
  + 10/18 - Movie Night
  + 10/20 – Deadline for Orange Theory registration
    - 26 participants thus far
    - We are close to 1st place!
  + 10/25 – Box Top program deadline
  + 10/28 - Spooktacular (volunteers are still needed)
  + 11/11 – 11/18 – Estimated dates for Scholastic Book Fair (actual dates TBD)
  + 11/23 – Turkey Trot (actual date TBD)
  + TBD – School store / contest for child graphic submissions

# 6:48: School team grants (Stephanie)

* The PTO is sponsoring $2k grants for eligible teams.
* Requirements:
  + One (1) parent sponsor.
  + One (1) PTO meeting presentation during the year.
  + Host one (1) movie night during the year.
  + Submit one (1) form on behalf of your team.

# 6:51: Outreach updates (Brianna)

* Class parents:
  + We are down to three classes in need to volunteers, Rizzuto, Solomon and Kettyle.
* Grant writing:
  + We can always use help with grants. Please reach out to Brianna and/or Chris to see how you can contribute!
* School tours:
  + Tours are important to school legacy and we are so grateful for our fantastic volunteers. Thank you!
  + We always welcome enthusiastic volunteers. Please reach out to Brianna if you would like to learn more.
  + Upcoming tour dates: November 7, December 13, January 6, February 28, later dates TBD

# 6:55: Communications (Krystina)

* Website:
  + Currently being updated.
  + PTO has completed the initial phase.
  + 282 administration and SLT are coordinating to finalize.
  + Stay tuned and constructive feedback is welcome.
* Social media: Please follow us on social media.

# 7:00: Green Zone (Tracey)

* Volunteers are still needed.
* Upcoming garden dates: October 18 and 25

# 7:05: General updates (Stephanie)

* Participatory Budget:
  + Submitted to Brad Landers’ office in late September, focus on technological needs (specifically, Prometheus televisions)
  + Voting dates for the budget will be announced soon. We will advise.
* G&T Program:
  + Soliciting ambassadors to present on behalf of the program.
  + We also need a parent to oversee the presentation.
  + Please contact Brianna to volunteer.

# 7:08: Q&A

* Q: Picture Day updates?
  + A: Not yet. We are working on dates and will revert with an answer asap.
* Q: Foundational textbook initiative?
  + A: This is a question for the school administration.

# 7:14 PM – Meeting Adjourned